



BRIGHTON GRAMMAR SCHOOL

Position Description

Position Title:	Junior School Class Music Teacher
Division:	Junior School
Date Revised:	September 2009

Position Overview

The Junior School Class Music Teacher is responsible to the Head of Junior School and the Co-ordinator of Junior School Music.

The Junior School Class Music Teacher will be expected to teach a part-time teaching load (0.4) and to be actively involved in the extra-curricular program of the School.

While the primary responsibilities of the position are articulated, it is expected that the incumbent will engage with the School Community and participate fully in events and activities of Brighton Grammar School with particular emphasis on the Music and Performance programs of the School.

This Position Description is a guide only and is not intended to be an exhaustive or exclusive list of the duties of this Position. The Position Description is subject to review and modification by the Headmaster or Director of Human Resources in response to the changing needs of the School, and the development of the skills and knowledge of the Junior School Class Music Teacher.

Responsibilities

- Class music teaching from ELC to Year 2 level.
- Assistance in the Junior School's choral program.
- Liaison with the Co-ordinator Junior School Music, Lower Primary Co-ordinator and the Director of the Early Learning Centre in the preparation of various music performances during the year.
- Undertake other duties as required by the Head of Junior School or Co-ordinator of Junior School Music.

Experience and Qualifications Required

- Relevant educational qualifications at a tertiary level.
- Current VIT registration.
- Demonstrated experience in primary music education.
- Experience in Kodaly and Orff methodologies.
- Well developed choral direction and vocal skills.
- Experience playing the piano and teaching others.
- A demonstrated ability to enthuse, motivate and encourage boys to take part in various Junior School Music ensembles.
- An up to date and thorough understanding of principles and practices relating to student learning strategies.

Key Competencies Required for the Position

Delivering results & meeting expectations of the school's parent community

- Set and maintain high standards in all aspects of the Junior School's Music performance program.
- Monitor the quality of the education provided to students.

Applying expertise

- Develops theoretical knowledge and expertise through continual professional development with an emphasis on general Music education appropriate to the primary school levels.

Relating and networking

- Establishes good relationships with parents and staff.
- Adapts interpersonal style to suit different people and situations.

Professional development

- Regular maintenance and updating of music knowledge and practical performance skills.

Planning and organising

- Sets clearly defined objectives and identifies and organises resources needed to accomplish tasks.
- Plans activities and projects well in advance and takes account of possible changing circumstances.

Accountability and Extent Of Authority

- Works closely with the Head of Junior School, Co-ordinator Junior School Music, and Director of Music.

Reporting Relationships

This position reports to:	Co-ordinator Junior School Music.
Direct reports to this position:	None.
Internal relationships	In carrying out these responsibilities the Junior School Class Music Teacher will liaise with individuals across the Junior School and the Music School as required in order to fulfill the inherent requirements of the position.
External relationships	The Junior School Class Music Teacher will liaise with members of the School parent community and extended families, relevant committees and associations, and other external parties as necessary to fulfill the objectives of the position.