



Brighton Grammar School

Individual Music Tuition 2009

PLEASE RETAIN PAGES 1 & 2 FOR YOUR FUTURE REFERENCE

Instrumental and Vocal Tuition is offered as part of Brighton Grammar School's Music Curriculum. Students are encouraged to consider tuition on an Orchestral instrument due to the many opportunities for performance in Orchestras and Bands at the School. Tuition is available on the following:

Flute, Recorder, Oboe, Clarinet, Bassoon, Saxophone*, Trumpet, French Horn, Trombone, Euphonium, Tuba, Classical Guitar, Bass Guitar, Violin, Viola, 'Cello, Double Bass, Percussion, Piano, Classical Organ*, Voice, Music Theory.

* Pre-requisites apply for Saxophone and Classical Organ

N.B. Due to limited vacancies, new enrolments on Guitar and Percussion cannot be guaranteed.

Terms and Conditions

- Lessons are offered on an individual weekly basis for 30, 45 or 60 minutes.
- As the student becomes more proficient he is required to participate in appropriate School ensembles as advised by Music Staff.
- Please note that parental attendance is strongly recommended at lessons up to Year 2.
- A new Enrolment Form is required in November for continuation of lessons in the following year.

Tuition Fees

- Semester 1 fees will be debited from your son's account in March, and Semester 2 in July.
- Tuition fees are non-refundable, except in special circumstances such as extended absence or illness.
- Additional lessons may be negotiated between individual teachers and parents but this arrangement must be confirmed in writing to the Music School prior to the commencement of extra lessons.
- Pro-rata adjustments will be made if a student commences tuition in the middle of a term.
- Fees are for 15 lessons per semester. Lessons are normally of thirty minutes duration, however longer lessons are available for students studying at more advanced levels.

<u>Duration of Lesson</u>	<u>Semester fees</u>
30 minute lesson	\$472.50
45 minute lesson	\$708.75
1 hour lesson	\$945.00

Instrument Hire

- Instruments may be hired from the school subject to availability. Pianos are not available for hire from the School.
- There is no hire charge for Years 2 & 3 String Program, or Years 7 & 8 Music.
- If your son will be hiring a School instrument the attached 'Instrument Hire Form' must be completed.
- Hire fees per Semester will be charged in March and July.

Hire Rates

Hire is charged per semester as follows and is subject to availability.

\$75	Orchestral and band instruments	
\$75	Classical Guitar	
\$50	Percussion	* Covers the use and maintenance of School instrument

Missed Lessons

- Lessons missed due to School arranged excursions or activities will not be charged.
- Lessons missed due to voluntary withdrawal from School or any other reasons will be charged.
- In the case of prolonged illness, special arrangements should be made with the Music School.
- The instrumental teacher will notify parents if their son has missed two consecutive lessons for unexplained reasons.

Termination of Lessons

If lessons are to be discontinued, **ONE SCHOOL TERM'S WRITTEN NOTICE** must be given to the Director of Music *and where such notice is not given, the fees for the next term shall be payable and included in the next billing*. Notification must be received by the following dates. If your son wishes to change instrument, the fees are NOT transferable to tuition on another instrument.

To discontinue music tuition at the end of:

Term 1	A full semester's fees will be payable if notice is given within or at the end of Term 1
Term 2	Notice must be received by 27 th March 2009
Term 3	Notice must be received by 12 th June 2009

Withdrawal of a Boy from the School

Except in special circumstances, music fees will not be credited unless written notification is received by the Director of Music as specified under 'Termination of Lessons' above.

Responsibilities for the Student

- Once a student has been timetabled for a music lesson, it is his responsibility to attend at the correct time. Any lessons missed due to non-attendance will be charged.
- The student should check the timetables posted on notice boards in the Music School, Rosstrevor and in Junior School classrooms.

Practice and the Music Record Book

- The student should be encouraged to practice every day at home for the length of time indicated by the teacher. The attention and co-operation of parents in this matter is requested.
- A red Music Record Book is distributed to each student. This will record the lesson, assigned weekly work and the date and time of the next lesson.
- The student should record his weekly practice in the Practice Register.
- Parents are asked to view and sign the record book each week.
- Teacher and parents can communicate via the music record book.

A. M.E. B. Examinations

The School is happy to facilitate entry for the A.M.E.B. Examinations. These will normally take place during Term 4. The Student is encouraged to enter these examinations by his instrumental teacher if it is felt to be of benefit to his progress. Parents who sign the A.M.E.B. Examination Permission Form will have their son's account debited for the examination fee and for the appropriate accompanist charges where applicable.

Purchase of Music throughout the Year

Your son's teacher may require that music be purchased throughout the year. The cost of these purchases, including replacement strings, CD's etc. will be charged to your son's School account.

Yours sincerely,



Rodney Ford
Director of Music

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Music School Telephone : 8591 2258 Fax : 9592 6001



INDIVIDUAL MUSIC TUITION ENROLMENT FORM 2009

COMPLETE THIS PAGE AND RETURN TO THE MUSIC SCHOOL

Instrument Beginner YES / NO Number of Years Tuition

Do you own the instrument? YES NO (Please Complete Hire Form on Reverse)

Student's Full Name Year & Class in 2009

Date of Birth

Name of Parent/Guardian

Address

..... Postcode

Telephone: Home Business.....

Mobile..... Email address.....

Lesson Choices

30 minute lesson	\$472.50	<input type="checkbox"/>
45 minute lesson	\$708.75	<input type="checkbox"/>
1 hour lesson	\$945.00	<input type="checkbox"/>

Terms and Conditions

- Lessons are offered on an individual weekly basis for 30, 45 or 60 minutes.
- As the student becomes more proficient he is required to participate in appropriate School ensembles as advised by music staff.
- Please note that parental attendance is strongly recommended at lessons up to Year 2.
- A new Enrolment Form is required in November for continuation of lessons in the following year.

Tuition Fees

- Semester 1 (half year) fees will be charged in March, and Semester 2 in July.
- Tuition fees are non-refundable, except in special circumstances, such as extended absence or illness.
- Additional lessons may be negotiated between individual teachers and parents but this arrangement must be confirmed in writing to the Music School prior to the commencement of extra lessons.
- Pro-rata adjustments will be made if a student commences tuition in the middle of a term.
- Fees are for 15 lessons per semester. Lessons are normally of thirty minutes duration, however longer lessons are available for students studying at more advanced levels

Missed Lessons

- Lessons missed due to School arranged excursions or activities will not be charged.
- Lessons missed due to voluntary withdrawal from School or any other reasons will be charged.
- In the case of prolonged illness, special arrangements should be made with the Music School.
- The instrumental teacher will notify parents if their son has missed two consecutive lessons for unexplained reasons.
- Once a student has been timetabled for a music lesson, it is his responsibility to attend at the correct time. Any lessons missed due to non-attendance will be charged.

Termination of Lessons

If lessons are to be discontinued, **ONE SCHOOL TERM'S WRITTEN NOTICE** must be given to the Director of Music *and where such notice is not given, the fees for the next term shall be payable and included in the next billing.* Notification must be received as follows:

To discontinue music tuition at the end of:

Term 1 A full semester's fees will be payable if notice is given within or at the end of Term 1

Term 2 Notice must be received by 27th March 2009

Term 3 Notice must be received by 12th June 2009

Withdrawal of a Boy from School

Except in special circumstances, music fees will not be credited unless written notification is received by the Director of Music as specified under 'Termination of Lessons' above.

I understand and agree with the terms of enrolment for Individual Music Tuition including the procedures for the discontinuation of lessons as set out above.

Signed (parent/guardian) Date



INSTRUMENT HIRE FORM 2009

A limited number of instruments are available for hire for students taking individual tuition. Generally, hired instruments are available for one year, after which students are encouraged to purchase their own. Exceptions to this request will be considered in the case of very expensive instruments. In Years 2, 3, 7 & 8 there is no hire charge as all boys borrow school instruments for the class instrumental programme.

Hire Rates

Hire is charged per semester as follows and is subject to availability.

\$75	Orchestral and band instruments	
\$75	Classical Guitar	
\$50	Percussion	* Covers the use and maintenance of School equipment

Care of Instruments

The School wishes to emphasize the need for boys to exercise great care with all instruments issued by the School. It should be realised that the School cannot meet the costs of damage caused by careless or rough handling and that parents will be charged for repairs and replacement of parts due to damage by students.

Storage of Instruments

Boys must store instruments, including privately owned instruments, in the specific storage areas provided by the School. Music Staff will advise boys of the location of these areas. If an instrument is damaged in non-approved areas of the School (e.g. gymnasium, pavilions, outside classrooms, passageways etc.) parents will be liable for payment of repairs or replacement of the instrument.

Loss or Theft of Instruments

In the case of the loss or theft of a School owned instrument, while at home or in transit to and from the School, parents must reimburse the School for its replacement value, or the insurance excess charge, whichever is the lower. It is expected that the utmost care be exercised in the handling and assembly of the instrument and its safe keeping, especially while travelling by public transport. Privately owned instruments cannot be covered under the School's Insurance policy.

APPLICATION FOR INSTRUMENT HIRE 2009

I,(parent/guardian)

wish to hire a (type of instrument) for my son.

Student's namein Year(2009)

I realise that I am totally responsible for the care of that instrument once it has been issued to my son. I authorise any necessary repairs to be arranged by the School and charged to my son's account.

Signed (parent/guardian)

Date