

## BGSPG SECOND HAND BOOK STALL INSTRUCTIONS 2019

### How to SELL your books

1. Read through the Buying/Selling List of books for your Year Level. Check if you need to retain any books for 2020.
2. If you have any books to sell, print off the Buying/Selling List and **highlight** the books you have for sale (ensure correct edition) and fill in your personal and **bank details** (otherwise payment to seller is not possible) at the top of the Buying/Selling List.
3. Bundle your books together with the completed Buying/Selling List and drop off at BGS Secondary School Reception (St Andrew's end) between Monday 25 November and Thursday 28 November 2019. (Last drop 1pm Thursday 28 November).

*75% of sale price goes to Seller and 25% to BGS Parent Group*

### How to BUY your books

1. Print off the Buying/Selling List for your 2020 Year Level available in weekly eNews. Alternatively, the Booklists will be available at the Book Sale.
2. Attend the Sale Days to purchase books. MasterCard/Visa credit cards only. No cash.

### Sale days/times

Friday 29 November 8.30am – 12.30pm

Saturday 30 November 8.30am- 12.30pm

### Venue

BGS Wellbeing Centre, enter from Allee St, Brighton

### Volunteers are required

Thursday 28 November 1.30pm – 4.30pm for preparation and setup

Friday 29 November 8.30am – 12.30pm for sales

Saturday 30 November 8.30am – 12.30pm for sales and 12.30pm – 2pm for pack-up

If you are able to help out and volunteer for any length of time that suits you, please [sign up here](#) or email [Lizzy Badge](#)

**Bonus:** Volunteers are able to purchase books ahead of the sale date



## Unsold Books

Please note that there is a possibility that some books may not sell on the day. We sincerely hope that all books will sell but we cannot guarantee it. If you would like to collect your unsold books, please do so on Saturday 30 November between 12.00 – 12.30pm.

Unsold books will either be kept for sale for the following year when possible (with profit to the BGSPG), or given to a Bayside Charitable Organisation which donates the books to other Victorian Schools as needed.

We look forward to your support for this very worthwhile event. Hopefully the buyers, sellers, BGSPG and the charity will all be winners!