

Password Reset

Please follow the steps below to reset your password for BGS login.

For any questions or issues, please contact us on parentassist@brightongrammar.vic.edu.au

Step 1:

Please go to the below site:

<https://passwordreset.microsoftonline.com/>

Step 2:

Enter your full username (e.g. SM98989@brightongrammar.vic.edu.au) including '@brightongrammar.vic.edu.au' at the end of your short username (e.g. SM98989).

Step 3:

Enter the CAPTCHA text displayed on your screen and click 'Next'.

Step 4:

Choose a preferred verification method from the options below:

Option 1: Email my alternate email

Check your email >> Click 'Email' >> Enter your verification code >> Click 'Next' >> Go To Step 5

Option 2: Text my mobile phone

Check and enter your mobile >> Click 'Text' >> Enter your verification code >> Click 'Next' >> Go To Step 5

Option 3: Call my mobile phone

Check and enter your mobile >> Click 'Call' >> Answer the Call >> Press # (Pound) key >> Go To Step 5

Step 5:

Choose a password with a **minimum** length of **6** characters, enter it twice, and click 'Finish'.

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